



## Emergency Action Plan

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This Emergency Action Plan (EAP) has been implemented to ensure coaches, players and parents are prepared in the event of an injury. The EAP is designed for the team and parents to follow, to ensure effective and timely care in the event of an injury.

Three people, and alternates, will be identified for each game/practice, as they will have defined roles to follow in the event of an injury.

**Person in Charge:** (Typically the Trainer) \_\_\_\_\_

This is the most qualified person available with training in First Aid and the Safety Program. The Person in Charge takes control of the emergency situation and assesses the injury status of the player (emergency or not). If it is established that the next level of care is needed, the Person in Charge shall signal the Call Person to react. The Person in Charge will continue with First Aid until the Ambulance Team arrives.

**Call Person:** (Typically a Designated Parent/Alternate) \_\_\_\_\_

Needs to know the location of the emergency phone or has a phone at his/her disposal, with preference given to a landline. This will ensure that there is no delay in response due to a rerouting of the call. The Call Person will dial 911 when signalled by the Person in Charge. They must know the address and directions, as well as the best route in and out of the arena. When making the call, the Call Person should also give details to the dispatcher as to the mechanics of the injury (i.e. "A 9 year old player slid into the boards headfirst"). After the call has been made and the Ambulance Team is on the way, the Call Person will signal to the Person in Charge that the call has been completed.

**Control Person:** (Typically a Designated Parent/Alternate) \_\_\_\_\_

The Control Person is responsible for controlling the crowd and participants to ensure that the EAP can be executed effectively. This includes ensuring that the parents or guardians are aware of the situation and what is occurring and that the procedures of the EAP have been put in motion. Try to ensure that parents and guardians do not attempt to go on the ice as this can lead to another injury and/or impeding the Person in Charge's ability to effectively deal with the situation. The Control Person shall also ensure that the arena staff, officials and opponents are aware of the EAP. If the player can safely be moved, the Control Person should make a room available to continue First Aid. The Control Person will also ensure that the Ambulance Team are met at the arena entrance and brought to the injured player using the most convenient route.